

Member Development Group

*At a meeting of the Member Development Group held on 15th January 2015
at the Municipal Building, Kingsway, Widnes*

Present: Councillors J. Stockton (Chairman), J. Bradshaw, C. Plumpton Walsh, N. Plumpton Walsh, M. Ratcliffe, M. Wharton and G. Zygadlo.

Officers: K Mackenzie, A Miller and Alison Scott.

Apologies for absence: Councillors Gilligan, Wainwright, Wallace and Wright.

Councillor Wharton chaired the meeting as Councillor Stockton was delayed at another meeting.

MDG7	NOTES OF THE LAST MEETING	
	The notes of the last meeting held on 26 June 2014 were approved as a correct record.	
MDG8	REVIEW OF CURRENT PERFORMANCE AGAINST TARGETS	
	LOD2 – Number of Members with a Member Action Plan (MAP.)	
	The Number of Members with a MAP to date since April 2014 remained unchanged at 54 of 56.	KM
	It was reported that the MAP paperwork had now been made simpler to complete for those Members who had been elected for over four years. A revised form had been produced, and the feedback from Members attending their MAP's was that they welcomed the more streamlined version.	KM/ JS
	LOD3 – Percentage of Members attending at least one organised training event in the current financial year.	
	Since April 2014, 84% of Members had attended at least one organised training event. The target was 100% for the year 2014-15.	KM
MDG9	LEARNING AND DEVELOPMENT UPDATE	
	Programme for 2014-15	
	Alison Scott, Training and Development Officer had compiled a programme of both e-learning courses and workshops. So far, the uptake of e-learning courses had been low. It was suggested that the course programme be circulated again to all Members as a reminder of what was currently on offer to them. A workshop could be arranged if necessary for Members who required additional support, to guide Members through some of the modules on offer to them.	AS/ KM
	It was also important that Members attended their yearly MAP's with Christine and Mark, and this was the opportunity to raise any areas where further support was needed. This could be individual one to one training or support for a group of Members.	KM

	<p>Alan Miller had arranged a drop in session for Members, where they could raise any issues they had regarding the use of their I-pads. The session had been well attended, and Alan would arrange a similar drop in session in March/April.</p> <p>Kathryn had arranged a Local Government Finance Workshop for Thursday 5 March at 5.30pm in Widnes.</p> <p>A Mentoring Workshop would be arranged for Monday 16 March, for those Members and officers wishing to be considered as new Member Mentors, and who had not previously received training.</p> <p>Kathryn had arranged the Member Training Awards, to be held at 5pm prior to Council on Wednesday 4 March 2015. This would be a joint presentation with several officers who would be presented with Employee Recognition Awards.</p> <p>Kathryn and Councillor Stockton had attended the North West Employers North West Charter for Elected Member Development Celebration event at Bolton Wanderers Stadium.</p> <p>The new Members Induction would be held in May 2015, on Wednesday 13 and Thursday 14 May. This would be arranged in the same way to the Induction held in May 2014, with the inclusion of Sci-Tec in Daresbury. There would also be a Mock Council meeting held in the Council Chamber, for newly elected Members. And any other Members wishing to join the workshop before the first meeting of Council.</p>	<p>AM/ KM</p> <p>KM</p> <p>KM/ AS</p> <p>KM</p> <p>KM/ JS</p>
MDG10	MEMBERS' VIRTUAL DESKTOP UPDATE	
	<p>Alan Miller informed the Group that he would migrate all Members from Citrix to the new virtual desktop over the next few weeks. This would need to be done on an individual basis. Members could e-mail Alan to book an appointment to see him in the Members' Room. The new desktop would eventually be available for us on I-Pads, although some additional security measures would need to be added before this took place.</p> <p>A Member asked if the problem with some Members being unable to access their "Part 2" agenda items had now been resolved. Alan replied that he believed it had, and that all Members who had experienced problems had contacted him.</p>	<p>AM</p>
MDG 11	ANY OTHER BUSINESS/MEMBER SUPPORT ISSUES	
	No other issues to report.	
MDG 12	DATE OF THE NEXT MEETING	
	<p>RESOLVED: The next meeting will be held at 4.30pm in the Willow Room, 1st Floor, Municipal Building Widnes on Thursday 26 March. The Group will then meet in July, September, January and March 2016 (dates and times to be arranged.)</p>	<p>KM /JS</p>
	The meeting closed at 5.00pm	